

**Country-Level Workshop in Brunei Darussalam on
SEA TVET Harmonisation and Mobility**

1-2 June 2016 | International Convention Centre, Berakas, Brunei Darussalam

Framework of Cooperation

Study Area: Electronics, Mechatronics and Manufacturing

Country	Institution Name	Contact Person
Brunei Darussalam	IBTE Nakhoda Ragam Campus	Hjh Siti Ratnasari Bte Abd. Rahman
Brunei Darussalam	IBTE Sultan Saiful Rijal Campus	Hjh Rohani Hj MD Saleh
Brunei Darussalam	IBTE Jefri Bolkiah Campus	Hjh Salenawati Bte Hj Md Saji
Cambodia	Industrial Technical Institute	Moan Sam Oeurn
Indonesia	Politeknik ATMI Surakarta	T. Agus Sriyono
Indonesia	Politeknik Elektronika Negeri Surabaya	Rusminto Tjatur Widodo
Indonesia	Politeknik Negeri Batam	Priyono Eko Sanyoto
Malaysia	Kepala Batas Community College	Mohamad Amer Hasbullah
Thailand	Eastern Technological College	Rattinan Boonyasitwikul

(hereinafter referred to as "Sides")

Have reached the following understanding:

Objectives and Principles

1. This agreement (hereinafter referred to as the "FOC") intends to set out the general principles of mutual cooperation in the field of education, according to which the Sides may jointly identify areas of mutual interest and carry out cooperative activities on the basis of reciprocity and mutual benefit.

Scope of Cooperation

1. Cooperative activities under this FOC will be carried out in the fields of Electronic, Mechatronics and Manufacturing.
2. The Sides will endeavour to encourage and facilitate, as appropriate, the development of contact and cooperation in the field of vocational education between the interested organisations and institutions.
3. The Sides will encourage the following cooperative activities, in particular:

- a. **exchange of information** on their respective educational systems and policies to assist in ongoing education reform and to facilitate the recognition of each other's vocational Certificates, Diplomas and Degrees and student/staff mobility, content mobility as well as cross industrial internship;
- b. **exchange and professional development** of officials, academics, scholars, teachers, experts, students and administrative staff;
- c. **collaboration between education institutions** in joint delivery and research programmes and publications, including exchange of research materials, publications and educational literature;
- d. **joint conference, exhibitions and symposia** on matters of mutual interest; and
- e. **other forms of cooperation** in mutually determined and targeted areas of language education and quality of learning improvement through Open and Distance Learning.

The details of collaboration are in **Appendix I**.

Implementation and Funding

1. The Sides will establish a joint committee for policy dialogue to regularly exchange information and experience on education challenges and reform, and to identify priorities for cooperation in the field of vocational education.
2. The cost of cooperative activities may be funded as mutually determined. All cooperative activities under this FOC will be subject to the availability of funds to the Sides.

The Roles of Participating Parties

1. The Sides who participate in this collaboration will execute the activities as a part of cooperation.
2. SEAMEO Secretariat, SEAMEO VOTTECH, and SEAMEO SEAMOLEC and the related Governmental Agencies or other Development Agencies as participating parties will be appointed by Sides, responsible as joint committee conceiver and facilitator in how the cooperation will put into practice.

Amendment

If either Sides wishes to make changes within FOC content, this FOC may be amended by mutual written consent of the Sides.

Entry into Force and Termination

1. This FOC will come into effect on the date of signature.
2. This FOC will remain in effect for an initial period of three (3) years and will be evaluated each year, unless a side notifies the other sides, in writing, of its intention to terminate this FOC at least three (3) months before the expiry date of the relevant period.

SIGNED in duplicate at International Convention Centre, Berakas, Brunei Darussalam on 2 June 2016 by Sides and witnessed by representatives from SEAMEO VOCTECH and SEAMEO Secretariat.

Date: 2 June 2016

Signed by

Institute of Brunei Technical Education,
Ministry of Education, Brunei

Industrial Technical Institute, Cambodia

Politeknik ATMI Surakarta, Indonesia

Politeknik Elektronika Negeri Surabaya,
Indonesia

Politeknik Negeri Batam, Indonesia

Kepala Batas Community College,
Ministry of Higher Education, Malaysia

Eastern Technological College (ETECH),
Thailand




Witnessed by

Mr Hj Mohd Sharifuddin Hj Mohd Salleh
Centre Director
SEAMEO VOCTECH
Brunei Darussalam

Dr Gatot Hari Priowirjanto
Director, SEAMEO Secretariat

Signed at Country-Level Workshop in Brunei Darussalam
on SEA-TVET Harmonisation and Mobility
2 June 2016 at International Convention Centre,
Berakas, Brunei Darussalam

Agreement/Action Plan : Electronics, Mechatronics and Manufacturing

No.	Partners (Name of Institutions)	Agreed Joint Activities (Details of Activity)	When to do	ICT Tools for Communication	Coordinator of this activity (Name, Contact Details)
1	PENS, Indonesia and IBTE, Brunei 	- Management Meeting, IBTE, Brunei Management Visit: 2 – 3 days	August / Sept	- Email - Whatsapp	Fakhrul Anwar, IBTE Rusminto, PENS
2	PENS, Indonesia and ETECH, Thailand 	- Student Exchange - Lecturer Exchange Student and Lecturer Exchange for 1 – 2 weeks	August	- Email - Whatsapp	Rusminto, PENS Rattinan, ETECH
3	IBTE, Brunei, Politeknik Negeri Batam, Indonesia and Kepala Batas Community College, Malaysia 	- Management visit Electronic/Mechatronic 3 days visit Maximum 4 staffs	Sept 2017	- Email - Whatsapp	Hjh Salenawati, IBTE Jefri Bolkiah Campus Priyono Eko Sanyoto, Politeknik Negeri Batam Mohamad Amar Hasbullah, Kepala Batas Community College

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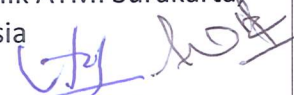
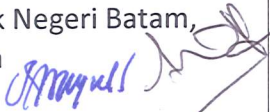
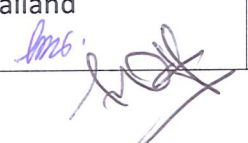
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No.	Partners (Name of Institutions)	Agreed Joint Activities (Details of Activity)	When to do	ICT Tools for Communication	Coordinator of this activity (Name, Contact Details)
4	Politeknik Negeri Batam, Indonesian and Eastern Technological College, (E-TECH) Thailand <i>lms</i> <i>J. Mulya</i>	- Management Visit: 2 days 1) Visit of Vice Director for academic and cooperation affairs 2) The results will be used as the reference for the next activities, lecturers and students exchange	July 2016	- Email - Whatsapp	Priyono Eko Sanyoto, Politeknik Negeri Batam Rattinan, ETECH
5	Politeknik Negeri Batam, Indonesia and IBTE, Brunei <i>J. Mulya</i> <i>JK</i>	- Management Visit: 2 days	July 2016	- Email - Whatsapp	Priyono Eko Sanyoto, Politeknik Negeri Batam
6	Politeknik Negeri Batam, Indonesia and Industrial Technical Institute, Cambodia <i>J. Mulya</i> <i>[Signature]</i>	- Management Visit: 2 days	July 2016	- Email - Whatsapp	Moan Sam Oeurn, ITI Priyono Eko Sanyoto, Politeknik Negeri Batam
7	Politeknik ATMI Surakarta, Indonesia and Eastern Technological College, (E-TECH) Thailand <i>lms</i> <i>Utz</i>	- Student and Teacher exchange 1) Management visit 2) Confirm the agreed activity 3) Administration 4) Execution	August 2016 August 2016 Sept 2016 October 2016	- Email - Whatsapp - Webex	T. Agus Sriyono, Politeknik ATMI Surakarta

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8	Industrial Technical Institute, Cambodia and Politeknik ATMI Surakarta, Indonesia 	<ul style="list-style-type: none"> - Management - Staff - Students 1) Management visit 2) Confirm the agreed activity 3) Administration 4) Execution 	August 2016 August 2016 Sept 2016 October 2016	<ul style="list-style-type: none"> - Email - Whatsapp - Webex 	Moan Sam Oeurn, ITI
9	Kepala Batas Community College, Malaysia and Politeknik ATMI Surakarta, Indonesia 	<ul style="list-style-type: none"> - Management Visit - Student exchange 1) Teacher attachment 2) Curriculum mapping 	August – Sept	<ul style="list-style-type: none"> - Email - Telegram 	Mohamed Amer Hasbullah, Kepala Batas Community College, Malaysia
10	Kepala Batas Community College, Malaysia and Politeknik Negeri Batam, Indonesia 	<ul style="list-style-type: none"> - Management Visit - Student exchange 1) Teacher attachment 2) Curriculum mapping 	August – Sept	<ul style="list-style-type: none"> - Email - Telegram 	Mohamed Amer Hasbullah, Kepala Batas Community College, Malaysia
11	Kepala Batas Community College, Malaysia and Eastern Technological College, Thailand 	<ul style="list-style-type: none"> - Management Visit - Student exchange 1) Teacher attachment 2) Curriculum mapping 	August	<ul style="list-style-type: none"> - Email - Telegram 	Mohamed Amer Hasbullah, Kepala Batas Community College, Malaysia

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Group: ...**ELECTRONIC**.....

Title (Ms/ Mr/Dr)	Full Name	Position	Name of Institution	Country	Email Address	Mobile Number
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Ms	Hajah Salenawati binti Haji Saji	Education Officer	IBTE Jefri Bolkiah Campus	Brunei Darussalam	Salenawati.saji@jbce.moe.edu.bn	+673 8871365
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Mrs	Rattinan Boonyasitwikul	Director of International Language Institute	Eastern Technological College (E.TECH)	Thailand	brattinan@gmail.com	+66 (08) 9936 7608
Mr	Mohamad Amer Hasbullah	Director	Kepala Batas Community College	Malaysia	amerpendang@yahoo.com	+60 (19) 473 3133