Country-Level Workshop in Brunei Darussalam on SEA TVET Harmonisation and Mobility
1-2 June 2016 | International Convention Centre, Berakas, Brunei Darussalam

Framework of Cooperation
Study Area: Electronics, Mechatronics and Manufacturing

<table>
<thead>
<tr>
<th>Country</th>
<th>Institution Name</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brunei Darussalam</td>
<td>IBTE Nakhoda Ragam Campus</td>
<td>Hjh Siti Ratnasari Bte Abd. Rahman</td>
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<td>Brunei Darussalam</td>
<td>IBTE Sultan Saiful Rijal Campus</td>
<td>Hjh Rohani Hj MD Saleh</td>
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<td>IBTE Jefri Bolkiah Campus</td>
<td>Hjh Salenawati Bte Hj Md Saji</td>
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<td>Cambodia</td>
<td>Industrial Technical Institute</td>
<td>Moan Sam Oeurn</td>
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<td>Indonesia</td>
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<td>T. Agus Sriyono</td>
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<td>Priyono Eko Sanyoto</td>
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<td>Kepala Batas Community College</td>
<td>Mohamad Amer Hasbullah</td>
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<tr>
<td>Thailand</td>
<td>Eastern Technological College</td>
<td>Rattinan Boonyasitwikul</td>
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</table>

(hereinafter referred to as “Sides”)
Have reached the following understanding:

Objectives and Principles

1. This agreement (hereinafter referred to as the “FOC”) intends to set out the general principles of mutual cooperation in the field of education, according to which the Sides may jointly identify areas of mutual interest and carry out cooperative activities on the basis of reciprocity and mutual benefit.

Scope of Cooperation

1. Cooperative activities under this FOC will be carried out in the fields of Electronic, Mechatronics and Manufacturing.

2. The Sides will endeavour to encourage and facilitate, as appropriate, the development of contact and cooperation in the field of vocational education between the interested organisations and institutions.

3. The Sides will encourage the following cooperative activities, in particular:

<FOC_Electronic, Mechatronics and Manufacturing_2June2016> (1)
a. exchange of information on their respective educational systems and policies to assist in ongoing education reform and to facilitate the recognition of each other’s vocational Certificates, Diplomas and Degrees and student/staff mobility, content mobility as well as cross industrial internship;

b. exchange and professional development of officials, academics, scholars, teachers, experts, students and administrative staff;

c. collaboration between education institutions in joint delivery and research programmes and publications, including exchange of research materials, publications and educational literature;

d. joint conference, exhibitions and symposia on matters of mutual interest; and

e. other forms of cooperation in mutually determined and targeted areas of language education and quality of learning improvement through Open and Distance Learning.

The details of collaboration are in Appendix I.

Implementation and Funding

1. The Sides will establish a joint committee for policy dialogue to regularly exchange information and experience on education challenges and reform, and to identify priorities for cooperation in the field of vocational education.

2. The cost of cooperative activities may be funded as mutually determined. All cooperative activities under this FOC will be subject to the availability of funds to the Sides.

The Roles of Participating Parties

1. The Sides who participate in this collaboration will execute the activities as a part of cooperation.

2. SEAMEO Secretariat, SEAMEO VOCTECH, and SEAMEO SEAMOLEC and the related Governmental Agencies or other Development Agencies as participating parties will be appointed by Sides, responsible as joint committee conceiver and facilitator in how the cooperation will put into practice.

Amendment

If either Sides wishes to make changes within FOC content, this FOC may be amended by mutual written consent of the Sides.

Entry into Force and Termination

1. This FOC will come into effect on the date of signature.

2. This FOC will remain in effect for an initial period of three (3) years and will be evaluated each year, unless a side notifies the other sides, in writing, of its intention to terminate this FOC at least three (3) months before the expiry date of the relevant period.
SIGNED in duplicate at International Convention Centre, Berakas, Brunei Darussalam on 2 June 2016 by Sides and witnessed by representatives from SEAMEO VOCTECH and SEAMEO Secretariat.

Date: 2 June 2016
Signed by

[Signatures]

Institute of Brunei Technical Education, Ministry of Education, Brunei

Industrial Technical Institute, Cambodia

Politeknik ATMI Surakarta, Indonesia

Politeknik Elektronika Negeri Surabaya, Indonesia

Politeknik Negeri Batam, Indonesia

Kepala Batas Community College, Ministry of Higher Education, Malaysia

Eastern Technological College (ETECH), Thailand

Witnessed by

[Signatures]

Mr Hj Mohd Sharifuddin Hj Mohd Salleh
Centre Director
SEAMEO VOCTECH
Brunei Darussalam

Dr Gatot Hari Priowirjanto
Director, SEAMEO Secretariat

Signed at Country-Level Workshop in Brunei Darussalam on SEA-TVET Harmonisation and Mobility 2 June 2016 at International Convention Centre, Berakas, Brunei Darussalam
### Agreement/Action Plan: Electronics, Mechatronics and Manufacturing

<table>
<thead>
<tr>
<th>No.</th>
<th>Partners (Name of Institutions)</th>
<th>Agreed Joint Activities (Details of Activity)</th>
<th>When to do</th>
<th>ICT Tools for Communication</th>
<th>Coordinator of this activity (Name, Contact Details)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PENS, Indonesia and IBTE, Brunei</td>
<td>- Management Meeting, IBTE, Brunei Management Visit: 2 – 3 days</td>
<td>August / Sept</td>
<td>- Email - Whatsapp</td>
<td>Fakhru Anwar, IBTE Rusminto, PENS</td>
</tr>
</tbody>
</table>
| 2   | PENS, Indonesia and ETECH, Thailand | - Student Exchange  
  - Lecturer Exchange  
  Student and Lecturer Exchange for 1 – 2 weeks | August | - Email - Whatsapp | Rusminto, PENS Rattinan, ETECH |
| 3   | IBTE, Brunei, Politeknik Negeri Batam, Indonesia and Kepala Batas Community College, Malaysia | - Management visit Electronic/Mechatronic  
  3 days visit  
  Maximum 4 staffs | Sept 2017 | - Email - Whatsapp | Hjh Salenawati, IBTE Jefri Bolkiah Campus  
 Priyono Eko Sanyoto, Politeknik Negeri Batam  
 Mohamad Amar Hasbullaha, Kepala Batas Community College |
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| 4   | Politeknik Negeri Batam, Indonesian and Eastern Technological College, Thailand                  | - Management Visit: 2 days  
1) Visit of Vice Director for academic and cooperation affairs  
2) The results will be used as the reference for the next activities, lecturers and students exchange | July 2016  | - Email  
- Whatsapp               | Priyono Eko Sanyoto, Politeknik Negeri Batam Rattinan, ETECH                                              |
| 5   | Politeknik Negeri Batam, Indonesia and IBTE, Brunei                                           | - Management Visit: 2 days                                                                                   | July 2016  | - Email  
- Whatsapp               | Priyono Eko Sanyoto, Politeknik Negeri Batam                                                              |
| 6   | Politeknik Negeri Batam, Indonesia and Industrial Technical Institute, Cambodia                 | - Management Visit: 2 days                                                                                   | July 2016  | - Email  
- Whatsapp               | Moan Sam Oeurn, ITI  
Priyono Eko Sanyoto, Politeknik Negeri Batam                                                             |
| 7   | Politeknik ATMI Surakarta, Indonesian and Eastern Technological College, Thailand              | - Student and Teacher exchange  
1) Management visit  
2) Confirm the agreed activity  
3) Administration  
4) Execution                                                | August 2016  
August 2016  
Sept 2016  
October 2016   | - Email  
- Whatsapp  
- Webex                                           | T.Agus Sriyono, Politeknik ATMI Surakarta                                                                  |
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<td>8</td>
<td>Industrial Technical Institute, Cambodia and Politeknik ATMI Surakarta, Indonesia</td>
<td>- Management &lt;br&gt;- Staff &lt;br&gt;- Students &lt;br&gt;1) Management visit &lt;br&gt;2) Confirm the agreed activity &lt;br&gt;3) Administration &lt;br&gt;4) Execution</td>
<td>August 2016 &lt;br&gt;August 2016 &lt;br&gt;Sept 2016 &lt;br&gt;October 2016</td>
<td>- Email &lt;br&gt;- Whatsapp &lt;br&gt;- Webex</td>
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<td>Kepala Batas Community College, Malaysia and Politeknik ATMI Surakarta, Indonesia</td>
<td>- Management Visit &lt;br&gt;- Student exchange &lt;br&gt;1) Teacher attachment &lt;br&gt;2) Curriculum mapping</td>
<td>August – Sept</td>
<td>- Email &lt;br&gt;- Telegram</td>
<td>Mohamed Amer Hasbullah, Kepala Batas Community College, Malaysia</td>
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Country-Level Workshop in Brunei Darussalam on SEA-TVET Harmonisation and Mobility
1-2 June 2016 I International Convention Centre, BSB, Brunei

Group: …ELECTRONIC……………………

<table>
<thead>
<tr>
<th>Title</th>
<th>Full Name</th>
<th>Position</th>
<th>Name of Institution</th>
<th>Country</th>
<th>Email Address</th>
<th>Mobile Number</th>
</tr>
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<tbody>
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